

# Tomasz Lipinski

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March 5, 2004  
Mr. Dieter Hausmann  
Siemens Building Technologies  
SBT Building Automation Division  
153 East 53rd Street  
New York, NY 10022-4611  
Via fax # : (212) 100-2020

Dear Mr. Dieter Hausmann

In response to a recent notice posted on your company website ([www.siemens.com](http://www.siemens.com)) I have enclosed my resume for your review and consideration for the position of junior mechanical engineer in Building Automation Division as advertised.

I would like to be more involved in the process of design and development of tools, solving various problems of technology and techniques of automation of manufacturing and assembly processes.

During my studies at the university I was working as draftsman in electrical department of medium size engineering firm. I was responsible for the development of design and construction documents, coordination with architects and other engineers, verification that all documents are coordinated. While working as the Project Manager Assistant in the City of Cracow Department of Power and Energy Conservation I reviewed Contractor's submittals such as shop drawings; product samples; verifying for conformance with information given; and adherence to design concept, preparing reports and cost calculations.

My current work experience consists of programming and control of automated metal cutting machines used for manufacturing of lawn-movers. In addition I test and inspect machines and work with engineers to eliminate production problems.

I am very keen on working with Siemens Building Technologies and look forward to meeting with you to further discuss my qualifications. Should you require more information please do not hesitate to contact me.

Sincerely,

Tomasz Lipinski